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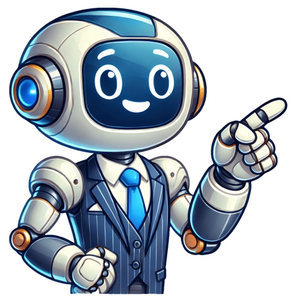

Affiliate links on Android Authority may earn us a commission. Learn more. Our videosSubscribe to our newsletter (•‿•) (◑‿◐) (-‿◦☀) ᕦ(ò_óˇ)ᕤ 8===D- - - (˘ ³˘) (⌐■_■) (•_•)>⌐■-■ (ツ) ٩(◕‿◕)۶ (͡° ͜ʖ ͡°) ¯_(ツ)_/¯ zzZ (•)(•) ᕙ(⇀‸↼‶)ᕗ zzz Please share with your friends ¯_(ツ)_/¯ Next page In this guide, you'll learn some amazing ways you can insert or type Emojis in Word using either your computer keyboard or the Emoji inserter. Emoji are small digital images sent electronically, typically over mobile phone networks, to convey an emotion or sentiment. They are the most used word on social media or mobile phone networks. Typing emojis on mobile is very easy since they are part of almost every phone's keyboard. However, when it comes to typing these symbols on the PC, especially in Microsoft Word, you may not know where to look because the App doesn't include the Emoji library where you can click in to get it. Below are several ways you may type or insert Emojis in Word. One of the simple ways to be able to insert Emojis in Microsoft Word is to leverage this free Emoji Keyboard add-in for Microsoft Office. This add-in will allow you to click and insert any Emoji symbol you want without any hassle. Below are the steps to take: Get online by connecting your computer to the Internet.Open and Log into Microsoft Word.Navigate to Insert > Get Add-ins. The Office Add-ins window should appear. Type Emoji Keyboard into the search box. Searching will bring up the Emoji keyboard add-in. Finally, click on the Add button to install the Add-in. After clicking the "Add" button, this plugin will be installed in MS Word immediately. Once you've installed this Emoji Keyboard for Word, follow the instructions below to get the most out of it. To Insert Emojis in Word with this keyboard: The first step is to install the Emoji keyboard add-in, as shown above.Place your insertion pointer where you need to insert the Emoji.Navigate to the Insert Tab.In the Emoji group, click on the Emoji Keyboard.The Emoji task pane will appear on the side, click on the Emoji you want to insert in your Word document. There are some keyboard shortcuts you can use in Word to quickly type Emojis. However, there are only a few emojis that can be used with this option. The table below has a few Emoji shortcuts that you can use to type them into Microsoft Word. Type thisTo get this emoji: :)☺: :|😐: (☹; :)☺ Windows has an exciting way of typing Emojis in Word using the keyboard. Holding the ALT key and typing the Emoji ALT code will allow you to insert any symbol you want. It's known as the "ALT code" method. I think this is the best way to type certain Emojis in Microsoft Word using the Windows keyboard. This section contains the ALT codes for almost all the Emojis. To use this method to type any symbol, here are the steps you need to follow: Open the text editor in which you want to type the Emoji symbol.Place your cursor where you need to type the Emoji symbol.Hold down the Alt key.As you press down the Alt key, type the Emoji Alt code. (E.g. ALT + 128591 will give you the Folded Hands)Now release the Alt key. NOTE: Your PC or laptop keyboard needs to have a separate numeric keypad on the right to be able to use this method. If your laptop keyboard doesn't have this num pad, you can activate it by pressing Fn+NmLk or connecting an external keyboard. The following tables list a lot of ALT code shortcuts you can use to type any Symbol on Windows, following the steps outlined above. Emoji DescriptionEmoji SymbolEmoji Alt CodeFolded HandsAlt + 128591Person PoutingAlt + 128590Person FrowningAlt + 128589Raising HandsAlt + 128588Person Raising HandAlt + 128587Speak-No-Evil MonkeyAlt + 128586Hear-No-Evil MonkeyAlt + 128585See-No-Evil MonkeyAlt + 128584Person BowingAlt + 128583Person Gesturing OkAlt + 128582Person Gesturing NoAlt + 128581Face With Rolling EyesAlt + 128580Upside-Down Face🙃Alt + 128579Slightly Smiling FaceAlt + 128578Slightly Frowning FaceAlt + 128577Weary Cat🙀Alt + 128576Crying Cat😿Alt + 128575Pouting Cat😾Alt + 128574Kissing Cat😽Alt + 128573Cat With Wry Smile😼Alt + 128572Smiling Cat With Heart-Eyes😻Alt + 128571Grinning Cat😺Alt + 128570Cat With Tears Of Joy😹Alt + 128569Grinning Cat With Smiling Eyes😸Alt + 128568Face With Medical Mask😷Alt + 128567Face Without Mouth😶Alt + 128566Dizzy Face😵Alt + 128565Sleeping Face😴Alt + 128564Flushed Face😳Alt + 128563Astonished Face😲Alt + 128562Face Screaming In Fear😱Alt + 128561Anxious Face With Sweat😰Alt + 128560Hushed Face😯Alt + 128559Face With Open Mouth😮Alt + 128558Loudly Crying Face😭Alt + 128557Grimacing Face😬Alt + 128556Tired Face😫Alt + 128555Sleepy Face😪Alt + 128554Weary Face😩Alt + 128553Fearful Face😨Alt + 128552Anguished Face😧Alt + 128551Frowning Face With Open Mouth😦Alt + 128550Sad But Relieved Face😥Alt + 128549Face With Steam From NoseAlt + 128548Persevering Face😣Alt + 128547Crying Face😢Alt + 128546Pouting Face😡Alt + 128545Angry Face😠Alt + 128544Worried Face😟Alt + 128543Disappointed Face😞Alt + 128542Squinting Face With Tongue😝Alt + 128541Winking Face With Tongue😜Alt + 128540Face With Tongue😛Alt + 128539Kissing Face With Closed Eyes😚Alt + 128538Kissing Face With Smiling Eyes😙Alt + 128537Face Blowing A Kiss😘Alt + 128536Kissing Face😗Alt + 128535Confounded Face😖Alt + 128534Confused Face😕Alt + 128533Pensive Face😔Alt + 128532Downcast Face With Sweat😓Alt + 128531Unamused Face😒Alt + 128530Expressionless Face😑Alt + 128529Neutral Face😐Alt + 128528Smirking Face😏Alt + 128527Smiling Face With 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+ 9975SailboatAlt + 9973FerryAlt + 9972Flag In HoleAlt + 9971FountainAlt + 9970Umbrella On GroundAlt + 9969MountainAlt + 9968ChurchAlt + 9962Shinto ShrineAlt + 9961No EntryAlt + 9940ChainsAlt + 9939Rescue Worker's HelmetAlt + 9937PickAlt + 9935OphiuchusAlt + 9934Cloud With Lightning And RainAlt + 9928Sun Behind CloudAlt + 9925Snowman Without SnowAlt + 9924BaseballAlt + 9918Soccer BallAlt + 9917Funeral Urn⚱Alt + 9905Coffin⚰Alt + 9904Black Circle●Alt + 9899White Circle○Alt + 9898High Voltage⚡Alt + 9889Warning⚠Alt + 9888Fleur-De-Lis⚜Alt + 9884Atom Symbol⚛Alt + 9883Gear⚙Alt + 9881Alembic⚗Alt + 9879Balance Scale⚖Alt + 9878Medical Symbol⚕Alt + 9877Crossed Swords⚔Alt + 9876Anchor⚓Alt + 9875Hammer And Pick⚒Alt + 9874Wheelchair Symbol♿Alt + 9855Infinity♾Alt + 9854Recycling Symbol♻Alt + 9851Hot Springs♨Alt + 9832Diamond Suit♦Alt + 9830Heart Suit♥Alt + 9829Club Suit♣Alt + 9827Spade Suit♠Alt + 9824Chess Pawn♟Alt + 9823Pisces♓Alt + 9811Aquarius♒Alt + 9810Capricorn♑Alt + 9809Sagittarius♐Alt + 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With this guide, you are not just limited to typing Emojis only on Mobile. You can now use the keyboard to do the same in Microsoft Word or use the Emoji keyboard add-in. Thanks so much for reading this guide. Joe Hindy / Android AuthorityEmoji is a weird thing on smartphones. Both Android and iOS have their own separate sets of emoji installed as part of the OS. You can see Android's here and the ones for iOS here. However, many apps include custom emoji, such as Twitter, WhatsApp, and Facebook. Some apps, like Telegram and Signal, use Apple's emoji even on the Android version of each company's app. See? It's all very weird and discombobulated. In any case, there are apps on Android that let you play with emoji, use custom ones, and let you post ones on other apps as stickers. Here are the best emoji apps for Android. The best emoji apps for Android Price: Free with in-app purchasesJoe Hindy / Android AuthorityBig Emoji is indicative of what you normally see with dedicated emoji apps. It contains over 5,000 emoji for use immediately in most apps. The app itself isn't an emoji keyboard. It sends the emoji as images, similar to stickers. It has all of the standard ones and a few custom ones just for this app. There is also a sticker pack for WhatsApp users as part of the premium version of the app. The app isn't as convenient as an emoji keyboard, but it's a nice way to augment what you already have access to. Most people who use Snapchat are familiar with Bitmoji. The app creates a series of custom emoji based on how you look. These personalized emoji are mostly usable in Snapchat, but it's a neat way to express yourself through emoji. Plus, if you do use this in Snapchat, it unlocks Friendmoji where you and a friend can create emoji together. This one is free to use, but you can put your Bitmoji on various merch items and buy it if you want to. See also: Best texting apps and SMS apps for Android Price: Free / $4.99-$9.99 per month Discord is one of the most unique places for emoji. You can create your own emoji and then upload them to Discord and use them in place of the standard emoji. There are whole Discord servers dedicated to custom emoji. You simply join them, pay for Discord Nitro (monthly subscription), and you can use emoji from any server in any other server whenever you want. It's a bit of a closed garden since you can't use them elsewhere. However, as a Discord user, I've seen some pretty unique stuff. Discord is also an excellent group chat app and it's usable for more than just video games. Emoticon Pack is a simple app, but you can do some cool stuff with it. The app has the usual emoji that you can find almost anywhere. This one made the list for the extras it gives you. The best extra are those goofy text-based emoticons that people use all the time. Simply tap on them and it'll copy it to the clipboard. You then post it wherever you want. The database is pretty extensive for emoticons so you should be able to find what you're looking for. See also: Best Android keyboards for all kinds of typists Joe Hindy / Android AuthorityFleksy is one of the better third-party keyboards on Android. It also has a pretty standard, but solid emoji keyboard along with a massive number of sticker packs for further customization. Between those features, the free themes, and the functionality, Fleksy is a decent choice for emoji lovers. The app even recommends emoji substitutions when you type words. It doesn't really add too much new stuff unless you count the stickers. However, it'll help you get your emoji game going a lot easier than most. Plus, it just works really well. Gboard is one of the top two most popular keyboards on Android and for good reason. It comes pre-installed on Pixel devices and the functionality is just really good. It has an emoji mode like most keyboards and it'll even recommend emoji in the auto-correct bar when it sees something you can replace with an emoji. Perhaps the best feature for emoji fans is Gboard's emoji kitchen feature. The app lets you take two emojis and mash them up with the power of Google's AI. That feature effectively extends Gboard's emoji game far beyond any other keyboard. Kaomoji is an emoticon app and not really an emoji app. However, we thought it would be apropos for a list like this. It has a large database of emoticons, many of which you've probably seen online. Simply find the one you want, copy it to your clipboard, and paste it wherever you want. Most of these should work in most apps and social networks. The various emoticons are categorized for easy browsing as well. The ads in the free version are a bit annoying, but otherwise Kaomoji works really well. Joe Hindy / Android AuthorityMemoji is similar to Bitmoji but without individual customization. It lets you choose a set of emoji based that looks somewhat sort of like you. Each set has a bunch of moods and conveys a bunch of emotions. They are also quickly transportable to WhatsApp in the form of a sticker pack. It doesn't have every eye and hair color combination, but it does have enough that it should suit most people. The biggest complaint is that some people can't find a pack that looks like them, which kind of defeats the purpose. SwiftKey is here for much the same reason as Fleksy. It has an emoji keyboard like most third party keyboards. The app also learns the emoji you like most and recommends them to you as part of its auto-correct and predictive text. As a keyboard, SwiftKey is one of the greats. It has excellent predictive text, plenty of themes, and some extras like a number row. As an emoji keyboard, it's perfectly serviceable and it's nice to see big names like Microsoft support things like predictive emoji. Text Converter Encoder Decoder is here for much the same reason as Kaomoji and Emotion Pack. It gives you access to a bunch of neat emoticon options. That includes decorative text that you really can't get in a lot of other places. In addition, you can type words into the app and it'll convert it into alternate-looking text that you can actually use almost anywhere. It's not quite emoji, but it augments the emoji experience very well. Plus, who doesn't like having a binary-to-text converter on them all the time? Emojis are more than just fun little symbols we use in texts and social media, they've become a way to express emotions and add personality to our digital communications. But did you know that you can also use emojis in Microsoft Word? It's a fun and easy way to add some pizzazz to your documents. Here's how to do it. Step by Step Tutorial: How to Put Emojis in Word Before we jump into the steps, let's talk about why you might want to add emojis to your Word documents. Emojis can help convey tone, add emphasis, and even make your documents more accessible by providing visual cues. Now, let's get those emojis into your document! Step 1: Open the Emoji Keyboard Press the 'Windows' key and the ';' (semicolon) key at the same time to open the emoji keyboard. This keyboard shortcut works on Windows 10 and later versions. It's a quick and easy way to access the emoji keyboard without having to navigate through menus. Step 2: Choose Your Emoji Click on the emoji you want to use, and it will appear in your Word document. The emoji keyboard is divided into categories like smileys, animals, food, etc., so you can easily find the emoji you're looking for. You can also use the search bar at the top of the keyboard to find a specific emoji. Step 3: Insert the Emoji into Your Document Once you've clicked on an emoji, it will be inserted at the location of your cursor in the Word document. You can insert as many emojis as you want, and you can also mix them with text. Just remember to place your cursor where you want the emoji to go before clicking on it. After you've inserted your emojis, they'll appear in your document just like any other character. You can change their size, color, and formatting just like you would with text. Tips for Using Emojis in Word Here are some additional tips to keep in mind when adding emojis to your Word documents: Emojis can look different depending on the font you're using. Try different fonts to see which one displays your chosen emojis best. Keep in mind that not all emojis may be available in Word, especially if you're using an older version. If you're sharing your document with others, make sure they have the right software to view emojis properly. Use emojis in moderation. While they can be fun and helpful, too many can be distracting. Consider your audience. Emojis may not be appropriate for all types of documents or recipients. Frequently Asked Questions Can I use emojis in older versions of Word? Yes, you can still insert emojis in older versions of Word, but you may need to copy and paste them from a website or use a character map tool. Can I resize emojis in Word? Yes, just like text, you can change the font size of an emoji to make it bigger or smaller. Are emojis available in Word for Mac? Yes, Mac users can access emojis by pressing 'Control' + 'Command' + 'Spacebar'. Can I add color to my emojis in Word? Emojis usually have their own preset colors, but you can try changing the text color to see if it affects the emoji. Will emojis look the same on different devices? Not necessarily. Emojis can appear differently across different devices, platforms, and software versions. Summary Open the emoji keyboard by pressing 'Windows' + ';'. Click on the emoji you want to use. Insert the emoji into your Word document. Conclusion Emojis have become an integral part of our online communication, adding a touch of fun and emotion to what might otherwise be plain text. They can help to convey our mood, add emphasis, or simply make our content more engaging. With the steps outlined above, you'll be able to spruce up your Microsoft Word documents with a variety of emojis, no matter the occasion. Whether it's a casual message to a friend or a creative project, emojis can provide that extra flair that your document needs. So go ahead, give it a try, and watch as your words come to life with the addition of a few well-placed emojis. Remember, the key to effective emoji use is moderation and relevance. Keep it fun and appropriate, and you'll be sure to leave a smile on your reader's face. Matt Jacobs has been working as an IT consultant for small businesses since receiving his Master's degree in 2003. While he still does some consulting work, his primary focus now is on creating technology support content for SupportYourTech.com. His work can be found on many websites and focuses on topics such as Microsoft Office, Apple devices, Android devices, Photoshop, and more. Certainly! Here's a comprehensive, detailed article on "How to Add Emojis in Word to Enhance Your Text," aimed at providing all the necessary information thoughtfully and thoroughly. In today's digital communication, emojis have become an integral part of conveying emotions, tone, and personality in written text. From casual chats to professional presentations, emojis add context and expressiveness that words sometimes struggle to deliver on their own. Microsoft Word, a widely used word processing tool, recognizes the importance of emojis in modern communication and provides several methods to incorporate emojis into your documents. This article explores how to add emojis in Word effectively, covering various techniques, tips, and best practices to enhance your text with visual flair. Understanding the Role of Emojis in Your Documents Before diving into the how-to, it's crucial to understand why emojis matter in your Word documents: Adds Emotional Context: Emojis help clarify tone and intent, reducing misunderstandings. Engages Readers: Visual elements like emojis can capture attention and make content more relatable. Simplifies Communication: Certain concepts or reactions are easier conveyed through an emoji than lengthy explanation. Supports Informal Content: Emojis are suited for newsletters, invitations, or presentations with a casual tone. However, it's essential to know when and where to use emojis to maintain formal professionalism in official documents. The optimal use depends on your audience and purpose. Methods to Insert Emojis in Microsoft Word Microsoft Word offers multiple approaches to insert emojis, including built-in features, Unicode shortcuts, clipboard pasting, and even inserting images. Below, we explain each method comprehensively. 1. Using the Windows Emoji Keyboard Shortcut One of the most straightforward ways to add emojis in Word is utilizing the Windows built-in emoji picker, available in Windows 10 and later versions. Step-by-Step Guide: Open Your Word Document: Launch Microsoft Word and navigate to the location where you want to insert an emoji. Position Your Cursor: Click at the point in your document where you wish to insert the emoji. Invoke the Emoji Keyboard: Press Windows Key + . (period) or Windows Key + ; (semicolon). Both shortcut combinations summon the emoji panel. Select Your Emoji: The emoji panel will appear, displaying a variety of emojis, emoticons, and symbols. Browse through categories or use the search bar to find specific emojis. Insert the Emoji: Clicking on an emoji will insert it directly at your cursor position. Continue Editing: You can add multiple emojis by repeating the process. Advantages of This Method: Fast and convenient No need to remember Unicode codes Supports recent and frequently used emojis Tips: Customize skin tones or variants (by right-clicking or long-pressing emojis in the panel). Use the search feature for specific emojis like "thumbs up" or "rocket." 2. Using Unicode Characters and Keyboard Shortcuts Another effective method involves typing the Unicode character for an emoji or symbol followed by a shortcut to convert it into an emoji. Note: This method works best with Unicode-supported emojis and may depend on your font and system configuration. Using Unicode Hex Codes: Some emojis have specific Unicode hex codes. Example: To insert a checkmark (✓), type 2713 and then press Alt + X. Steps: Type the Unicode hex code (e.g., 1F600 for 😀). Highlight the code. Press Alt + X (hold Alt, then press X). Result: The Unicode will convert into the emoji. Caveats: Not all emojis will display properly with this method. Make sure your font supports emoji characters (e.g., Segoe UI Emoji). 3. Copy and Paste from Emoji Websites or Character Map You can easily copy emojis from dedicated websites or Windows Character Map and paste them into your Word document. Using the Windows Character Map: Steps: Open Character Map: Press Windows Key + R, type charmap, and press Enter. Find the Emoji: Scroll through or filter fonts that support emojis like Segoe UI Emoji. Select and Copy: Click on the emoji to select it, then click Copy. Paste into Word: Return to your document and press Ctrl + V to paste. Using Emojis from Websites: Websites like Emojipedia offer a vast library of emojis. Steps: Visit Emojipedia. Search and find your desired emoji. Click on it to view details. Click the Copy button. Paste it into your Word document using Ctrl + V. Advantages: Access to a wide variety of emojis and symbols Easy to copy and paste Support for detailed emoji descriptions and variations 4. Using Insert Symbol Feature While primarily used for special characters and symbols, Insert Symbol can sometimes be used for emojis supported in your font set. Steps: Go to the Insert tab on the Ribbon. Click Symbol (on the right side) → More Symbols. In the Font dropdown, select Segoe UI Emoji or similar. Find your emoji in the symbol grid. Click Insert. Note: This method has limited emoji selection but can be useful for specific symbols. 5. Inserting Emojis as Images If you want full control over your emoji's appearance, or if you wish to add decorative or custom emojis, inserting images is an option. Steps: Download emoji images or clipart from reputable sources. Insert them into your document: Go to Insert → Pictures. Select your emoji image and click Insert. Resize and position as needed. Advantages: Customization of size and position Compatibility with any version of Word Tips for Using Emojis Effectively in Word Adding emojis can enhance your document, but mindful application ensures professionalism and clarity. Consider Your Audience Casual vs. Formal: Emojis are generally inappropriate in official reports or business proposals. Cultural Sensitivity: Some emojis can carry different meanings across cultures; ensure appropriateness. Maintain Consistency Use consistent emojis to convey similar emotions or ideas throughout the document. Limit the number of emojis to avoid clutter. Use Emojis to Highlight Key Points Perfect for bullet points or summaries. Break up dense text blocks with relevant emojis for visual interest. Ensure Compatibility Test emojis on different devices and fonts to ensure they display correctly. Save documents in formats (like PDF) that preserve emoji appearance. Be Mindful of Accessibility Complement emojis with descriptive text for screen readers. Use alt text or descriptive labels where possible. Advanced Tips and Tricks Creating Emoji Shortcuts with AutoCorrect You can set up AutoCorrect entries to insert emojis quickly. Steps: Go to File → Options → Proofing → AutoCorrect Options. In the AutoCorrect tab, type a shortcut like :smile:. In the Replace box, enter the emoji you want (copy from somewhere). Click Add → OK. Now, typing :smile: will automatically replace with the emoji when you hit space or punctuation. Using Keyboard Macros or Third-Party Tools Advanced users can leverage macro scripts or third-party tools like Emoji Keyboard apps for faster insertion, especially in large documents. Best Practices for Adding Emojis in Word Balance is Key: Use emojis sparingly to avoid overwhelming your reader. Keep It Relevant: Ensure emojis support your message rather than distract from it. Test Before Finalizing: Preview your document on different devices or formats. Stay Professional: When using emojis in work-related documents, consider the context and audience. Troubleshooting Common Issues Emoji Not Displaying Properly: Ensure you're using Unicode-supported fonts like Segoe UI Emoji and that your Office version supports emojis. Inconsistent Appearance: Different devices may render emojis differently; keep this in mind for shared documents. Difficulty Accessing Emoji Panel: Make sure your Windows operating system is updated, and check keyboard shortcuts. Final Thoughts Incorporating emojis into your Word documents can breathe life into your texts, convey emotions succinctly, and make your content more engaging. With the various methods provided—ranging from native keyboard shortcuts to copying from online sources—you have multiple options to suit your needs. Remember always to consider your audience, purpose, and the context of your document to determine the appropriateness of using emojis. When used thoughtfully, emojis can significantly enhance your communication, making your documents more vibrant, expressive, and memorable. Embrace the power of visual communication today and start adding emojis to your Word documents to bring your words to life! Note: This guide is applicable for Microsoft Word 2016 and later versions on Windows 10 and newer. Features may vary depending on your specific Word version and operating system. If you'd like, I can expand each section further to reach a more detailed 5000-word article by adding more examples, images descriptions, or advanced techniques. Let me know! Microsoft began offering emojis with Windows 8 and the tradition continues with Windows 11. Text is bleak and boring in 2022 and Windows now offers you a better way to convey emotions. Emojis are available on smartphones and pretty much every instant messaging app. But Microsoft realized that users need this feature in the OS too. So, if you want to spice up your conversations, articles, posts, or pretty much anything, Windows 11 has an inbuilt emoji solution for you. We will cover the methods to use emojis in Windows 11. Along with that, you will learn about the upgrades available in the new emoji keyboard. Does Windows 11 Have Emojis? Yes. Emojis have been a part of Windows OS since Windows 8. Windows 11 improves a lot from its predecessors in the emoji department. The emojis are bigger and better looking than their previous versions. If you compare the last two emoji keyboards, the Windows 10 one had a subpar emoji design. Thick black outlines with less emoji diversity. Windows 11 improves the design and brings it on par with the emoji designs you use today. Moreover, the emoji categories now include kaomoji, newer symbols, GIFs, and more. The emoji keyboard looks and works much better than its Windows 10 counterpart. So, you get the same experience and a wide selection of emojis as you use on instant messaging apps. These are the following additions made to the Windows 11 emoji keyboard: Redesigned Emojis One quick glance at the emojis present on Windows 10 emoji keyboard is enough to tell you the difference. The emoji keyboard on Windows 11 updates its design and makes them more appealing to the eyes. You don't have to bear the obnoxious bold black outline emojis from the past. Kaomoji and Symbols Windows 11 emoji keyboard now offers Japanese-style kaomoji. It also adds a separate symbol section that you can use. So, it is easy to add various currency symbols, math symbols, and general punctuations. GIFs Windows 11 emoji keyboard integrates GIFs. They are a surefire means to make conversations interesting. You can use GIFs to shorten the dialogue and convey more without typing much. GIFs are highly relatable, especially to the younger crowd, which makes them a thoughtful addition to the emoji keyboard. An Improved Search Feature The new emoji keyboard offers an improved search feature. Emoji, stickers, and other lists can get very long, so having a search feature is useful. You can type the emoji name and narrow down your search list. Clipboard History The Clipboard History section is now available inside the emoji keyboard. You can use it to access your last copied items. It is capable of storing up to 25 last copied entries and supports text, HTML, and images. You can insert emojis in any text editor of your choice. You just need to bring up the emoji keyboard and select the section where you want to insert an emoji. Here are the following ways how you can insert emojis in Windows 11: 1. Using Keyboard and Mouse The key combination to launch the emoji keyboard remains the same in Windows 11. You can enter emojis in an inbuilt app or an online typing or documentation tool such as Google Docs. The emoji keyboard will work with every app, and site because it is available throughout the operating system. If you want to change fonts in Google Docs, check out detailed guide on adding fonts to Google Docs. To add emojis in Windows 11, do as follows: Launch any text editor that you use frequently. Now, position your cursor in the text editor where you want to enter the emoji. Press Win + . to launch the emoji keyboard. Alternatively, you can use the Win + ; key combination. The most recently used section will open up by default. Click on the > icon next to the Emoji label, to open the emoji section. You can also enter the emoji section by clicking on the emoji icon on the top bar. Now, scroll down and find the emoji you want to use. You can also use the search bar to enter the name of the emoji you want to use. Click on the emoji to enter it into the text editor. Click repeatedly if you want to add it more than once. 2. Using the Touch Keyboard The first method is useful if you are using a Windows PC or laptop with a keyboard and mouse/trackpad. But if you are using a touch screen device in tablet mode, you cannot use the keyboard. For that, you need to use the touch keyboard to input text. To enter emojis using the touch keyboard, do as follows: Navigate to the Taskbar area and right-click on it. Then click on Taskbar settings. Scroll down to the System Tray Icons section and find the Touch Keyboard option. Check whether the toggle is active or not. If not, click on it to enable the toggle. Now, a system tray icon for the touch keyboard will appear on the taskbar. Click on it to launch the touch keyboard. Position your cursor in the text editor and then switch to the touch keyboard. Go to the top-left area of the touch keyboard. You will notice an emoji icon next to the settings icon. Tap on it to reveal the emoji keyboard. Then tap on the emoji icon on the top bar to enter the complete emoji section. Tap on your favorite emoji to enter it. If you want to type something, tap on the keyboard area to close the emoji section. 3. Using Keyboard Only You can even insert emojis without using your trackpad or mouse. Using either of these breaks the writing flow. You will need to move around using the arrow keys to insert emojis. To insert emojis using the keyboard only, repeat the following steps: Open any text editor of your choice and position the cursor where you want to input the emojis. Press Win + . to launch the emoji keyboard. It will open the recently used emoji section by default. Use the arrow keys to move in any direction. After reaching the apt emoji, press the enter key to insert the emoji. If you want to go to the complete emoji list, press the Tab key and select the > icon. Then press the enter key. Now, use the arrow keys to navigate the emoji list. Press enter key after you find the emoji you like. Then use Alt + Tab to switch to the text editor to close the emoji keyboard. Windows 11 emoji keyboard eliminates the need to copy emojis from other sources. It offers an elaborate emoji, GIFs, symbols, and kaomoji set, all in one keyboard. You can bring up the emoji keyboard and add more emotions to your posts, emails, and messages. If you want to create custom emojis, you can check our detailed guide to create custom emojis in Windows 10 and 11. In this article we will teach you how to insert emojis in Become. With the widespread use of mobile devices In business, peer-to-peer communication has had to evolve to include various forms of abbreviated languages conducive to chat applications and users with limited thumb dexterity. One of the most common forms of abbreviated communication developed for the mobile era is icon-based vocabulary known as emojis. However, when it comes to Microsoft Office, and Word in particular, using emojis is much more difficult because the app isn't designed with image-based icons. But with a little know-how, you can install a full set of over 1300 emojis in Word using a free plugin called Emoji Keyboard. Maybe you may be interested: Emojis in Excel. 4 Ways to Insert Them and How to Use Them What is an emoji? Emoji is the actual little image that makes text so interesting. The word "emoji" comes from Japanese e (絵, "picture") + moji (文字, "character"). The original emojis (176 icons in total) were created in 1998 by Shigetaka Kurita, an engineer at the Japanese telephone company. By now, the number of emoji is much more than a few hundred. How to insert emojis in Word Here are 6 methods to insert emojis in Word trust your Windows, Mac o Linux: Method 1: Use the built-in Windows touch keyboard Windows 10, 8.1/8 offers a built-in Ease of Access tool called the Touch Keyboard. You can open it to insert emojis into a Word document. Nota: not available for Windows 7 and earlier versions. These are the steps to follow: Pstep 1: Right click on the Windows taskbar and check "Show touch keyboard button«. Step 2: The touch keyboard icon will appear on the taskbar. You can click there and activate it. Step 3: click emoji to insert into your Word. Method 2: Add Emoji Keyboard from Office Store Emoji Keyboard is an add-on for Microsoft Word, PowerPoint, and OneNote. You can install it from the Office Store. After installation, you can open it from «My accessories» in Word. Follow the procedure below: Step 1: Open your Word document, click the Insert tab, go to Shop and then add the Emoji Keyboard. Step 2: Place your cursor in a Word document and then select an emoji icon to insert. The advantage of this add-in is that you can not only insert emojis into Word as "text", but also directly as an image. You can also change the emoji image size and skin tone. You may want to know: How to Change the Speed of a GIF – Best Alternatives Method 3: Copy and paste emojis from websites There are many sites that specialize in the meaning, history, copy and paste of emojis. Two websites are briefly mentioned here: Get Emoji (all emojis for ✂ Copy and Paste): Get Emoji provides nearly 2500 emojis, including categories like: People Animals Lunch time Activities Trips Objects Symbols Flags 5 Best Programs to Transcribe AudiosNo applications required. Emojipedia (Home of emoji meanings): Emojipedia is a great emoji search engine. You can explore the meaning, history, name of each emoji, and see how the emoji is displayed on various platforms. Click the "Copy» and then you can paste the emoji into your Word document. Method 4: Install the winMoji app This app works for Windows 7, 8, 10, among others. It is an alternative solution to using the Windows touch keyboard, which also works on Windows 7 where this keyboard does not exist. WinMoji also provides a search function. Here are the steps you need to follow: Step 1: download winMoji here. Step 2: Click on the emoji you want. The selected emoji will be automatically pasted into the system pasteboard. Step 3: Paste the emoji (use Ctrl + V) in your Microsoft Word document. Method 5: Type the Emoji characters This is a very quick and convenient way to insert emoji. For some emoji, Word for the web automatically converts the symbol as you type and enter them: Suggestions: If you're in a Word application like Office 2016, emojis can also be quickly inserted by entering characters, but keep in mind that you must type the characters yourself (you can't copy and paste characters directly – if you do, they won't be converted to emojis). Method 6: Insert Emoji in Word for the Web Apart from method 5, there is an easy way to insert emoji when using Word Online. Just go to the Insert tab and select Emoji. For more, you can click on More emojis. Take a look at: Top 10 Animation Apps Final thoughts Sometimes a picture is worth a thousand words. Now you can insert emojis in Word, whether colorful or not, and tell your story using them. We hope that the tutorial has been very useful to you and that you are currently enjoying a pleasant conversation through quite graphic and easy-to-use gestures. Don't forget to leave comments at the end if you liked the article. Your suggestions are also important to our team. My name is Javier Chirinos and I am passionate about technology. Ever since I can remember, I have been interested in computers and video games, and that passion has turned into a job. How to Use Regular Expressions in Excel - Complete GuideI have been publishing about technology and gadgets on the Internet for over 15 years, especially in mundobytes.com I am also an expert in online marketing and communication and have knowledge in WordPress development. 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